

MEMO

REF: 2017/18 – 03

TO: All Affiliate Clubs and Associations

DATE: 21 July 2017

SUBJECT: 2017/18 Affiliation and Individual Registration Fees

PURPOSE

The purpose of this memorandum is to advise all Softball WA affiliates of the Individual Registration and Affiliation Fees that will apply for the 2017/18 financial year.

DETAILS

Individual Registration Fee

Individuals who are registered with Softball WA (SWA) through their club or association, are required to pay an Individual Registration Fee annually. The overall Individual Registration Fee comprises of the following components:

- Softball Australia Levy
- Softball WA Levy
- Insurance Levy

The period of annual membership is between 1 October and 30 September. Should your season cross-over financial years (e.g. start in April 2018 and finish in September 2018), the Individual Registration Fee of the date the season commences will apply.

Softball WA will draw Individual Registration information from the Sports TG Database; therefore registering players, officials and volunteers on the database prior to the season commencing and keeping this information updated is integral to the process. Furthermore, to be covered under the National Insurance Scheme, players, officials and volunteers must be registered in the current season within the database. Should a player not be registered on the database, they will not be recognised or covered under the National Insurance Scheme, which includes player accident insurance, public liability and association/club management liability insurance.

Should you need assistance to register participants on the Sports TG database, please contact the Member Services Officer, Jill Green via email on admin@softballwa.org.au or phone (08) 6181 3900.

2017/18 Individual Registration Fee Breakdown			
Member Record Type	Softball Australia & Insurance	Softball WA	Total Individual Registration Fee (Inc. GST)
Senior	\$26.34	\$33.66	\$60.00
Junior	\$22.55	\$22.45	\$45.00
Sub-Junior	\$13.75	\$12.25	\$26.00
Official	\$13.75	\$26.25	\$40.00
Off-Diamond	\$13.75	\$12.25	\$26.00

Should you have any questions about the above member categories, please contact the Softball WA Office on 6181 3900.

Annual Affiliation Fee

As per the current Softball WA constitution, all affiliated bodies are required to pay an Annual Affiliation Fee to Softball WA at a date determined by Softball WA.

The Annual Affiliation Fee, enables an affiliated body the right to be present, debate and vote at Softball WA's Annual General Meeting (Clause 9.1 and 22.1). In addition, affiliate bodies are rendered the services and opportunities from Softball WA that Non-affiliate Bodies do not receive (further information can be found in the 'Softball WA – What we provide' document).

To be an Affiliated Body, you must be incorporated (or in the process of becoming incorporated in the next 12 months) and either:

- An Association, or
- A Club

Associations and Clubs that were Affiliated Bodies in 2016/17 will be sent an invoice for their Annual Affiliation Fee in July/August 2017. This Annual Affiliation Fee will affiliate the club or association until 30 June 2018.

If you were not an Affiliated Body in 2016/17 and would like to become an Affiliated Body in 2017/18, please complete the form on the Softball WA website.

The 2017/18 Annual Affiliation Fees are as follows:

- Metropolitan Association or Club* - \$165.00 (inc. GST)
- Regional Association - \$75.00 (inc. GST)

* Metropolitan associations or clubs are determined by the boundaries within the *Planning and Development Act (2005)*.

Those who do not pay their affiliation fee by the date of the 2017 Annual General Meeting, will not be considered an Affiliated Body and therefore lose their right to debate and vote.

Annual General Meeting

The 2017 Annual General Meeting is scheduled for Sunday 5, November 2017. The time and location is to be determined. Further communication over the coming months will be provided with regard to the Annual General Meeting.

Insurance

Softball WA affiliated members (individuals, clubs, associations) are covered under the National Insurance Program currently through V-Insurance Group. Insurance coverage is in line with the Annual Membership year (1 October to 30 September) and is covered through the annual Individual Registration Fee.

There are a number of insurance policies under the National Insurance Program including (but not limited to):

- Player Accident Insurance
- Public Liability Insurance
- Management Liability Insurance – Directors or Committee Members (Incorporated bodies only)

- Professional Indemnity – Coaches and Officials

For further information about insurance policies under the National Insurance Program, please visit:

- <http://www.vinsurancegroup.com/softball/what-is-covered.html>
- <http://www.vinsurancegroup.com/softball/frequently-asked-questions.html>

Key Documents

Recently, a number of key documents were circulated via the Softball WA website and Facebook page. These include:

- Open Letter to Members (dated 21 July 2017)
- 2017/18 Financial Infographic
- Softball WA – What We Provide

I encourage that these documents be circulated via your available communication channels to better inform our members of how our sport works.

Should you require any further information about the details in this memorandum, please do not hesitate to contact me on 6181 3900 or dean.burton@softballwa.org.au.



Dean Burton
Chief Executive Officer