



Bunbury & Districts Softball Association Inc

Teeball ● Junior Softball ● Senior Softball

Bunbury & Districts Softball Association's (BADSA) Social Media Policy

DEFINITIONS

1. The following terms have these meanings in this policy:

“*Social Media*” – are online platforms for social interaction, networking, and relationships that include the various online technology tools that enable people to communicate easily via the internet to share information and resources. Social media can include text, audio, video, images, podcasts, and other multimedia communications. Examples of social media platforms are: internet forums, weblogs, social blogs, micro blogging, wikis, social networks, and podcasts. Social media network websites include sites like *Facebook, Twitter, YouTube, etc.*

“*Bunbury & Districts Softball Association Member*” – all individual members of BADSA, the BADSA Board of Directors, any subcommittee members and individuals appointed by BADSA

PURPOSE

Emerging online collaboration platforms are fundamentally changing the way we engage with each other. BADSA recognizes that there is value in online social media tools for connecting with members, friends, supporters and volunteers.

The purpose of this policy is to serve as a guide of how Bunbury & Districts Softball Association Members should conduct themselves while using social media platforms.

GUIDELINES

Protect your own privacy. Members should recognize that they are personally responsible for the content they publish on social media sites. Be mindful of posting information that you would not want the public to see; what you publish is public and will be for a long time, so consider the content carefully and also be cautious about disclosing personal details.

Be Honest. Do not blog anonymously, using pseudonyms or false names. We believe in transparency and honesty. Use your real name and, where relevant, identify your role with BADSA when discussing BADSA related matters. Do not say anything that is dishonest, untrue or misleading. If you have a vested interest in something you are discussing, point it out; but you must make it clear that you are speaking for yourself and not on behalf of the Bunbury & Districts Softball Association.

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Approved by board on Sept 2010

Scheduled review date <<insert date>>

Be mindful of your status. Members must use common sense in disclosing information about BADSA and others; and adhere to all applicable policies, namely code of conduct, conflict of interest and confidentiality.

Respect your audience. The public in general and our Members reflect a diverse set of customs, values and points of view. Language on social networking sites is very casual; don't use comments, contents or images that are disparaging, discriminatory, harassing, libellous, or engage in any conduct that would not be acceptable in a normal workplace. Show proper consideration for other's privacy and for topics that may be considered objectionable or inflammatory.

Try to add value. Provide worthwhile information and perspective. If you make an error, be up front about your mistake and correct it quickly. If you modify an earlier post, make it clear that you have done so. If you are accused of posting something improper, deal with it quickly – best to remove it immediately. If you see misrepresentations made about BADSA, you may point that out; but do so with respect and with the facts. Make sure what you are saying is factually correct.

Use your best judgement. Remember that there are always consequences to what you publish. If you are about to publish something that makes you even the slightest bit uncomfortable, review the suggestions above and think about why that is.

CONSEQUENCES

Unacceptable content, if brought to the attention of BADSA, may give rise to discipline in accordance with BADSA's Bylaws or Code of Conduct, and Harassment Policies. Any BADSA ruling made shall be final with no right of appeal.

Only authorised BADSA representatives may make changes to the BADSA web page or post articles on the BADSA face book page. These positions will be reviewed on an annual basis and details recorded by the Secretary each year.

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